

**PURCHASE ORDER  
MARIANO MARCOS STATE UNIVERSITY**

City of Batac 2906, Ilocos Norte

#N844186

Supplier : <b>NOVELTY ENTERPRISES</b>	P.O. No. : 07308603-2020-06-190
Address : City of Batac	Date : June 18, 2020
TIN : 110-555-552-000	Mode of Procurement : Shopping

Gentlemen: PR No.: 2020-04-051 (07308603) - for PCC  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

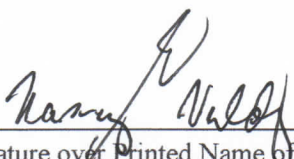
Place of Delivery : PCC at MMSU, City of Batac	Delivery Term : F.O.B. Destination
Date of Delivery : Within 30 days upon receipt of P.O.	Payment Term : N/30

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
3	sheets	Chip board, #50	50	35.00	1,750.00
8	box	Paper fastener, metal, 100s	5	40.00	200.00
9	reams	Paper, multipurpose, 8.5x11, subs20	20	174.00	3,480.00
11	reams	Paper, multipurpose, A4, 210x297, subs20	50	184.00	9,200.00
12	pcs	Philippine flag, standard size	5	220.00	1,100.00
14	box	Staple wire, 35mm	5	38.00	190.00
				<b>Total</b>	<b>15,920.00</b>

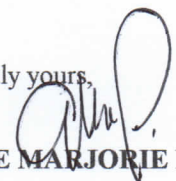
**(Total Amount in Words)**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 6.29.20  
 Date

Very truly yours,

  
**GRACE MARJORIE R. RECTA**  
 Center, Director

Fund Cluster : 07308603

Funds Available : \_\_\_\_\_

4  
 \_\_\_\_\_  
**IMELDA C. CORPUZ**  
 Chief, Accounting Office

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_